

# REGULATION

## Guidelines for Dealing with Accident/Injury

- A. The school nurse or another trained person shall be responsible for administering first aid.
- B. In all cases where the nature of an injury appears in any way serious, every effort shall be made to contact the parent/guardian and/or family physician immediately.
- C. Parents/guardians shall be requested to pick up the pupil. If a parent/guardian is unable to provide such transportation, no pupil who is injured shall be sent home alone. A pupil who is injured may be taken home if a responsible person is there to receive that pupil.
- D. In extreme emergencies, the school nurse, school doctor or Principal may make arrangements for immediate hospitalization for injured pupils. Parents/guardians should be contacted as soon as possible.
- E. The teacher or other staff member who is responsible for a pupil at the time an accident occurs shall make out a report within 24 hours, providing details about the accident. This shall be required for every accident whether first aid is necessary or not.
- F. Any injuries or accidents to pupils shall be reported as soon as possible to the Chief School Administrator.

## Emergency Medical Procedures for Sports/Athletics

The Board of Education recognizes its responsibility for pupil safety in all aspects of sports and athletic events, both intramural and interscholastic. Emergency medical procedures are to be developed at each school having an athletic program to ensure delivery of appropriate emergency medical services for all practice sessions, competitive contests, games, events, or exhibitions with individual pupils or teams of the schools of this district whether among themselves or with pupils of other districts.

These emergency medical procedures shall be disseminated to appropriate personnel within the district.

Date Adopted: 6/26/95